

PROJECT MANAGEMENT COURSE CONTENT



Course Overview

Project management is a crucial skill for professionals across various industries, ensuring successful planning, execution, and completion of projects within scope, time, and budget constraints. Our proposed project management course aims to equip participants with the essential tools, techniques, and methodologies required to effectively manage projects from initiation to closure.

Objective of the Course

The primary objective of this course is to provide participants with a comprehensive understanding of project management principles and practices. By the end of the course, participants will be able to:

- Understand the project management framework and methodologies.
- Develop project plans, schedules, and budgets.
- Implement project monitoring and control techniques.
- Manage project risks and stakeholders effectively.
- Lead project teams towards successful project completion.

Course Details



Date: **March 11th - 15th 2024**
One Week Course



8:30 am - 4:00 pm



Enashipai Resort and SPA,
Nakuru County



\$ 3,200 USD

Fee Inclusive of:
Facilitation Fee, Course content on soft
and Certificate of participation

Course Content

DAY 1: INTRODUCTION TO PROJECT MANAGEMENT

- Introduction to Project Management course and course content
- Overview of project management concepts and methodologies
- Project life cycle phases
- Key project management roles and responsibilities

DAY 2: PROJECT PLANNING AND SCOPE MANAGEMENT

- Defining project scope, objectives, and deliverables
- Work breakdown structure (WBS) creation
- Developing a project management plan
- Scope verification and control techniques

DAY 3: PROJECT SCHEDULE AND COST MANAGEMENT

- Estimating project duration and resource requirements
- Creating project schedules using Gantt charts and network diagrams
- Budgeting and cost estimation techniques
- Cost control and earned value management

DAY 4: PROJECT RISK MANAGEMENT AND QUALITY ASSURANCE

- Identifying and analyzing project risks
- Risk response planning and mitigation strategies
- Quality management principles and techniques
- Quality assurance vs. quality control

DAY 5: PROJECT EXECUTION, MONITORING, AND CLOSURE

- Managing project execution and team performance
- Project monitoring and control techniques
- Change management processes
- Project closure activities and lessons learned
- Question and answers
- Presentation of certificates
- Closing remarks and vote of thanks

Training Methodology

Our training approach is unique and is intelligently designed to deliver the expected outcomes. It is based on consistent, sound and proven approach that we have perfected over time. Our training approach is interactive and enhances participation, understanding and absorption of innovative ideas and habits. We intend to achieve the training objectives of the assignment by employing a combination of the following approaches:

1. Presentations
2. Assessment and Feedback
3. Group discussion and presentations
4. Case studies & role plays
5. Short video clips
6. Experiential activities



Expected Training Outcomes

Upon completion of the course, participants will have gained the knowledge and skills necessary to effectively manage projects of varying sizes and complexities. Specifically, they will be able to:

- Develop comprehensive project plans aligned with organizational goals.
- Monitor project progress and implement corrective actions as needed.
- Mitigate project risks and ensure quality deliverables.
- Effectively communicate with project stakeholders and manage their expectations.
- Lead project teams towards successful project completion within scope, time, and budget constraints.

Our project management course is designed to be interactive and engaging, incorporating real-world case studies, group discussions, and hands-on exercises to reinforce learning outcomes. We believe that by investing in this training, organizations can enhance their project management capabilities and drive greater success in their projects.

Target Audience

- Project Managers
- Team Leaders and Supervisors
- Business Analysts
- Engineers and Technical Professionals
- Entrepreneurs and Business Owners
- Cross-functional Team Members
- Graduate Students and Entry-level Professionals
- Professionals Seeking Career Advancement

5 PROJECT MANAGEMENT PROCESSES



About Teams That Win Consultants

Teams That Win Consultants Limited is a Management Consulting firm with offices in Nairobi, Mombasa & Kampala. We help organizations get their strategy, structure, and talent aligned. We assist top executives to make better decisions, convert those decisions. to actions, and deliver the sustainable success they desire.

Through our team of skilled consultants, we offer consultancy in 6 main areas; Strategy, Management, Finance, Operations, ICT & HR.

Our cutting edge training & development programs target members of staff as well as Board members challenging their growth & creativity.

What makes us unique

- Variety

We offer a variety of training and consultancy services which can be accessed at the client's convenience.

- Processes

Our processes are efficient and easily comprehensible by every member of staff regardless of their educational qualifications.

- Quality

We do not compromise on quality. Our team of consultants are the best in the market delivering world-class training programs and consultancy.

- Strategy

We acknowledge that every client is special and comes with diverse needs. We customize every program to meet the desired need of every customer.

- Partnership

We have built a strong partnership with leading market industry professionals and professional bodies both locally and abroad.

- Work Ethics

We deliver what we promise within the stipulated time and with a touch of excellence.



Some of our Clients

- Kenya Ports Authority - KPA
- Kenya Bureau of Standards - KEBS
- Kenya Airways - KQ
- County Government of Kilifi
- County Government of Nyeri
- Commission on Revenue Allocation - CRA
- Kenya Commercial Bank
- Bandari Sacco
- Kenya Roads Board -KRB
- KENGEN
- NASCOP
- KEMRI
- AMREF
- KRA

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